



Office of Children and Family Services

Andrew M. Cuomo
Governor

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Local Commissioners Memorandum

Transmittal:	16-OCFS-LCM-09
To:	Local District Commissioners
Issuing Division/Office:	Division of Administration/Bureau of Budget Management
Date:	May 17, 2016
Subject:	SFY 2016-17 Social Services Block Grant (Title XX) Allocations
Contact Person(s):	See page 4
Attachments:	Federal Fiscal Year (FFY) 2016 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2016-17 Budget <ul style="list-style-type: none">• Attachment A: Adult Protective and Domestic Violence Services• Attachment B: All Eligible Title XX Services

I. Purpose

The purpose of this New York State Office of Children and Family Services (OCFS) Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title XX Social Services Block Grant allocations for State Fiscal Year (SFY) 2016-17.

II. Background

The Social Services Block Grant (SSBG) (CFDA# 93.667) or Title XX of the *Social Security Act*, (Public Law 106-66, U.S.C. 1397 et seq.) provides annual capped entitlement funding from the United States Department of Health and Human Services. In Federal Fiscal Year (FFY) 2016, New York State will receive \$97,570,743, a net increase of \$157,347 from the prior year.

Approximately five percent of the total New York State allotment or \$4,878,537 has been allocated to support training activities for LDSSs and state staff. The remaining amount of \$92,692,206 is allocated to the LDSSs. Chapter 53 of the Laws of 2016 directs that \$66,000,000 will continue to be provided for the reimbursement of LDSS expenditures for adult protective and domestic violence services, and the remaining funding of \$26,692,206 will be available to reimburse other eligible Title XX services expenditures.

Expenditures from October 1, 2015 through September 30, 2016 must be final accepted in the Automated Claiming System (ACS) by March 31, 2017.

III. Other Related 2016-17 Budget Actions

The SFY 2016-17 Enacted Budget continues to appropriate \$964 million of Temporary Assistance for Needy Families (TANF) funding for the Flexible Fund for Family Services (FFFS). Under the FFFS, child welfare services may be funded for families that meet the TANF-Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200 percent of the federal poverty level. LDSSs also have the option to transfer a portion of their FFFS allocation to the Title XX Social Services Block Grant. Federal law requires that any FFFS funding transferred to the Title XX Social Services Block Grant must be used for families and individuals with incomes below 200 percent of the federal poverty level. Recipients of the Title XX below 200 percent funds also must be either U.S. citizens or qualified aliens as defined by the *Personal Responsibility and Work Opportunity Reconciliation Act* of 1996.

Among the programs that can be supported with funds transferred to Title XX from an LDSS's FFFS allocation are the TANF Transfer to Title XX below 200 percent for preventive, child protective, aftercare and adoption services and the TANF transfer to Title XX for otherwise eligible Title XX below 200 percent expenditures. Consistent with federal statute, a statewide total of 30 percent of the state's total TANF funds may be transferred to the Child Care and Development Block Grant (CCDBG) and/or to the Title XX Social Services Block Grant, with an upward statewide limit of 10 percent for the Title XX transfer. Under Chapter 53 of the Laws of 2016, for SFY 2016-17, an LDSS may transfer up to 32 percent of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 25 percent of its FFFS allocation going to Title XX.

With the establishment of FFFS in SFY 2005-06, district-specific child welfare services thresholds were enacted. For SFY 2016-17, the total combined threshold continues to be \$342,322,341. In order for districts to receive state reimbursement for eligible child welfare expenditures, each district must expend FFFS funds for Title XX below 200 percent, TANF-EAF child welfare services, FFFS child welfare direct services for families with income below 200 percent, and administration at a level equal to or greater than that district's portion of the \$342,322,341 statewide child welfare services threshold. If districts do not meet the child welfare threshold through child welfare expenditures under FFFS and FFFS funds transferred to Title XX, they will not receive 62 percent reimbursement for their other child welfare costs, other than community optional preventive services.

IV. Title XX Social Services Block Grant Allocation Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of LDSS expenditures for adult protective and domestic violence services and \$26,692,206 for

the reimbursement of other eligible Title XX services expenditures for a total of \$92,692,206. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): In accordance with appropriation language, \$66,000,000 is set aside to provide 100 percent reimbursement to LDSS for eligible Title XX services expenditures for adult protective and domestic violence services, incurred on or after October 1, 2015, through September 30, 2016, and claimed by March 31, 2017, for settlement purposes. Allocation of this funding is based on each LDSS's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2015, that was submitted on or before January 2, 2016.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent. An LDSS can elect to transfer a portion of its FFFS funds allocation to Title XX to fund adult protective and domestic violence services for children and their families with incomes less than 200 percent of the federal poverty income level for the family.

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Eligible adult protective and domestic violence services expenditures in excess of the allocation are eligible for state reimbursement at the rate of 98 percent of 50 percent (or 49 percent) after any additional federal reimbursement is applied.

All Other Eligible Title XX Services (Attachment B): The remaining funding of \$26,692,206 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2015, through September 30, 2016, and claimed by March 31, 2017, for settlement purposes. The allocation of these funds is based on each LDSS's claims for eligible Title XX services, adjusted by the applicable cost allocation methodology and net of any retroactive payments for the twelve-month period ending June 30, 2015, that was submitted on or before January 2, 2016. The allocation methodology does not consider adult protective and domestic violence services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. Although the allocation of these Title XX funds did not include claims for adult protective and domestic violence services, these funds may be used to reimburse the costs of such services. The allocation methodology considers claims for preventive services, child protective services, aftercare services, and adoption services (including post-adoption services).

If an LDSS does not fully expend its allocation, the funds may be reallocated to other LDSSs with eligible claims that exceed their allocations. Title XX eligible services expenditures, other than adult protective services, domestic violence services and child welfare services, in excess of the allocation are **not** eligible for state reimbursement.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows:

Title XX	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming Services for Recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. Instructions for claiming training expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 13. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscal-reference/>

VI. Contact Information / Questions

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management,
(518) 474-1361 Shonna.Clinton@ocfs.ny.gov

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Elida Tomasulo, (518) 474-8905
Elida.Tomasulo@otda.ny.gov

Fiscal Claiming:

Claiming Questions (Upstate): Dan Stuhlman, (518) 474-7549
Dan.Stuhlman@otda.ny.gov

Claiming Questions (Downstate): Michael Simon, (212) 961-8250
Michael.Simon@otda.ny.gov

/s/ Derek Holtzclaw

Issued By:

Name: Derek Holtzclaw

Title: Associate Commissioner for Financial Management

Division/Office: Administration

ATTACHMENT A

**Title XX
FFY 2016
Adult Protective and Domestic Violence Services**

District	Allocation	District	Allocation
Albany	1,305,483	Ontario	164,017
Allegany	73,646	Orange	867,991
Broome	401,317	Orleans	64,407
Cattaraugus	136,990	Oswego	250,059
Cayuga	150,224	Otsego	127,440
Chautauqua	239,645	Putnam	91,588
Chemung	226,114	Rensselaer	266,088
Chenango	111,880	Rockland	775,063
Clinton	203,051	Saratoga	200,248
Columbia	151,573	Schenectady	422,137
Cortland	137,553	Schoharie	95,526
Delaware	269,195	Schuyler	42,282
Dutchess	792,084	Seneca	66,247
Erie	1,667,393	Steuben	185,073
Essex	123,868	Saint Lawrence	215,089
Franklin	89,402	Suffolk	2,414,836
Fulton	94,821	Sullivan	173,269
Genesee	90,677	Tioga	91,217
Greene	113,709	Tompkins	199,235
Hamilton	5,057	Ulster	359,216
Herkimer	98,597	Warren	100,439
Jefferson	238,639	Washington	85,411
Lewis	60,550	Wayne	112,080
Livingston	156,633	Westchester	3,022,258
Madison	181,790	Wyoming	37,061
Monroe	1,014,397	Yates	39,357
Montgomery	84,522		
Nassau	1,503,834	Upstate	21,527,751
Niagara	307,903		
Oneida	273,184	New York City	44,472,249
Onondaga	756,386		
		Statewide Totals	66,000,000

ATTACHMENT B

**Title XX
FFY 2016
All Other Eligible Title XX Services**

District	Allocation	District	Allocation
Albany	201,716	Ontario	96,097
Allegany	48,216	Orange	466,125
Broome	176,513	Orleans	25,960
Cattaraugus	56,394	Oswego	145,995
Cayuga	52,065	Otsego	38,363
Chautauqua	78,557	Putnam	72,403
Chemung	164,678	Rensselaer	108,735
Chenango	31,685	Rockland	204,597
Clinton	90,147	Saratoga	86,485
Columbia	100,801	Schenectady	380,547
Cortland	47,198	Schoharie	82,620
Delaware	43,900	Schuyler	19,723
Dutchess	349,665	Seneca	34,769
Erie	837,584	Steuben	123,089
Essex	34,223	Saint Lawrence	65,844
Franklin	56,844	Suffolk	759,817
Fulton	31,587	Sullivan	66,460
Genesee	30,093	Tioga	35,841
Greene	41,741	Tompkins	74,984
Hamilton	2,263	Ulster	153,259
Herkimer	36,360	Warren	26,362
Jefferson	98,865	Washington	36,725
Lewis	19,931	Wayne	83,773
Livingston	57,218	Westchester	1,489,168
Madison	50,936	Wyoming	14,492
Monroe	334,171	Yates	17,656
Montgomery	28,885		
Nassau	933,213	Upstate	9,494,486
Niagara	169,404		
Oneida	151,367	New York City	17,197,720
Onondaga	428,377		
		Statewide Totals	26,692,206

