



## Office of Children and Family Services

KATHY HOCHUL  
Governor

SHEILA J. POOLE  
Commissioner

April 6, 2022

Ms. Eve Boubolis, Commissioner  
Otsego County Department of Social Services  
197 Main Street  
Cooperstown, NY 13326

Dear Commissioner Boubolis:

This letter is in response to your request to amend Otsego County's Child and Family Services 2021 Child Care. Otsego County has proposed to amend the plan as follows:

- Appendix L: Other Eligible Families If Funds are Available

Otsego County has requested to expand the options under Appendix L to include option numbers 1, 2a, 2b, 2c, 2d, 5, 6, 7a, 7b, 7c, 7d, 7e, 7f and 7g. Due to regulatory changes the wording under option number 5 has been modified to allow for up to 3 months for a caretaker to actively seek employment. The district has added the following limitation under option number 5, "applicant is allowed child care assistance up to 16 hours per week to seek employment."

- Appendix M #1: Reasonable Distance, Recertification Period, Family Share, Very Low Income, Federal and Local Priorities

Otsego County has requested to lower their family share percentage from 10% to 1%. As of April 5, 2022, the family share is 1%.

- Appendix R: Payment to Child Care Providers for Absences

Otsego County has requested to expand allowable absences. In addition to the required 24 absences, Otsego County will be expanding to allow an additional 16 absences for a maximum of 40 absences per fiscal year. The district has not limited the additional absences and will be allowed for all modalities.

- Appendix S: Payment to Child Care Providers for Program Closures

Otsego County has requested to provide payment for program closures for those modalities covered under 415.6(c) which are as follows: Day Care Center, Group Family Day Care, Family Day Care, Legally Exempt Group Care and School-Age Child Care.

This request has been approved with an effective date of April 5, 2022.

If you have any questions regarding this approval or the child care section within your district's Child and Family Services 2021 Child Care Plan, please contact Darci Primeau at (518) 474-9095 or via email at [Darci.Primeau@ocfs.ny.gov](mailto:Darci.Primeau@ocfs.ny.gov).

Sincerely,



Janice M. Molnar, Ph.D.  
Deputy Commissioner  
Division of Child Care Services



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EVE BOUBOULIS  
COMMISSIONER

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3/23/22

Office of Children and Family Services  
Janice Molnar  
Deputy Commissioner  
Division of Child Care Services

Otsego County is requesting to amend the Child and Family Services plan to include:

1. Family Share- Decrease from 10% to 1%.
2. Increase absent days for all modalities from 24 to 40 per fiscal year.
3. Allow up to 5 program closure days for all modalities per fiscal year.
4. Provide Childcare Subsidy for Public Assistance (PA) families participating in an approved activity in addition to their required work activity.
5. PA families or families with incomes up to 200% of the State Income Standard when childcare services are needed for the child to be protected because the caretaker is:
  - a) participating in an approved substance abuse treatment program
  - b) homeless
  - c) a victim of domestic violence and participating in an approved activity
  - d) in an emergency situation of short duration

Families with incomes up to 200% of the State Income Standard when childcare services are needed:

6. as the child's caretaker is actively seeking employment. Care to be subsidized for a period of 16 hours per week and up to three (3) months. Care may continue, pending eligibility if employment is found. If not, case will be closed.
7. Families with incomes up to 200% of the State Income Standard when childcare services are needed as the caretaker attends:
  - (a) a public or private educational facility providing a standard high school curriculum offered by or approved by the local school district.
  - (b) An education program that prepares an individual to obtain a NYS High School equivalency diploma
  - (c) Program providing basic remedial education in the areas of reading, writing, mathematics, and oral communications for individuals functioning below the ninth month of the eighth-grade level.